

Call to Order  
Pledge of Allegiance  
Roll Call

**Minutes of previous Meetings:**

Regular Meeting Minutes 7-21-20

Workshop Minutes 7-28-20

Called Meeting Minutes 8-3-20

**Report of Officers:**

Treasurer Report by Dutch Antonisse

Police Report by April Meadows

Court Report by Karen Juica

**Public comments:**

**Old Business:**

1. Treasurer Report for the Month of July.
2. Deannexation/Interlocal Agreement with Henderson County Pct. 2.
3. Grant.
4. Police Radios.

**New Business:**

1. Accept Resignation of Vincent Babb.
2. Possible Appointment to Fill Vacant Position.
3. Elect a Mayor Pro-Tem.
4. Appoint a Financial Officer.
5. Appoint a Police Administrator.
6. Appoint an Emergency Management Person.
7. Appoint Hazmat Officer.
8. Change Signatures at Spirit of Texas Bank Ending Acct #1225.
9. Change Signatures at Spirit of Texas Bank Ending Acct #9905.
10. Change Signatures at Spirit of Texas Bank Ending Acct #6744.
11. Change Signatures at Spirit of Texas Bank Ending Acct #9689.
12. Update Budget 2020 Projections.
13. Countyside Business Permit/Chief.
14. Business Permit Angela Cullum/Tamale Barn.
15. Southwood Shores Roads.
16. Flags for City Hall.
17. Budget 2021/Workshop.
18. Audit Update.
19. Road Work.

**City of Payne Springs  
State of Texas  
County of Henderson**

**Regular Meeting Agenda  
6:30 P.M. Tuesday August 18, 2020  
Payne Springs, Texas**

- 20. Vehicles.
- 21. Equipment.
- 22. JobDescription for Staff.

**Adjourn**

**Attest/S:**

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**Hubert (Dutch) Antonisse  
Andrea Miller**

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**Beth Billings - Clerk**

**CERTIFICATION**

I, Beth Billings, do hereby certify that the above notice was posted in the screening box in front of the City Hall of Payne Springs on August 13, 2020, at 4:00 P.M. I further certify that the Monitor was properly notified of the meeting stated above.

**REGULAR MEETING MINUTES  
FOR THE  
CITY OF PAYNE SPRING, TEXAS  
August 18, 2020**

Dutch Antonisse stated Good evening folks, we do not have a Mayor Pro-Tem to go thru this meeting with us, but if you'll don't mind, the Council don't mind, I will just kind of head it up, is everyone ok with that, its 6:30 August 18.

Dutch Antonisse invited everyone to stand for the Pledge of Allegiance, led by Dutch Antonisse.

Dutch Antonisse did call roll, Michael Juica, Andrea Miller and Cody Barnett were present. Quorum was established

Dutch Antonisse stated he did not accept the Regular Meeting Minutes of 7/21/20 as written, Andrea Miller stated you do not accept the minutes as written. Cody Barnett stated what was it you found. Dutch Antonisse read from the section that he was not accepting and made some comments. After a discussion, Andrea Miller stated we will redo this paragraph to have it voted on in the next meeting, seconded by Cody Barnett. Motion carried three for, Michael Juica abstained.

Workshop Minutes 7/28/20 – Motion was made by Andrea Miller to accept workshop minutes as written, seconded by Cody Barnett. Motion carried three for, Michael Juica abstained.

Called Meeting Minutes 8/3/20 - Motion was made by Dutch Antonisse to accept called meeting minutes as written, seconded by Andrea Miller. Motion carried three for, Michael Juica abstained.

Treasurer's report given by Dutch Antonisse. Dutch Antonisse covered the Financials for the month of July. Motion was made by Cody Barnett to accept the Treasurer's report as reported, seconded by Andrea Miller. Motion carried unanimously.

Police report for the month of July was given by Chief Meadows, she covered Citations, violations, warnings issued, accidents, arrest made, calls received and impounds.

Court report was given by Karen Juica for the month of July.

**Pick Up Sign-In Sheet:** Sign-In sheet picked up at 6:30 pm.

**Public Comments:**

Ron Spahlinger – Ron Spahlinger stated he would like to be on the City Council, either as a council member or as Mayor.

Richard Herring – Would like to know about CR 2854 DE annexation, will wait for Item #2 on old business.

Michael Mayes –Would like to know about CR 2854 DE annexation, will wait for Item #2 on old business.

Janie Carter –Would like to know about CR 2854 DE annexation, will wait for Item #2 on old business.

### **Old Business**

1. Treasurer Report for the Month of June, covered in the July meeting. Karen Juica stated this report was not approved. Andrea Miller made a motion to accept the June treasurers report from the July meeting, seconded by Dutch Antonisse. Motion carried three for, Michael Juica abstained.
2. DE annexation/Interlocal Agreement with Henderson County Pct. 2. - Richard Herring stated he would like to know where the City stands on the de annexation/Interlocal agreement. Dutch Antonisse stated he talked to Mr. Tuley and there are several steps that have to be taken to get all this taken care of. Karen Juica stated there has to be an ordinance, the Council has to vote on the ordinance. Dutch Antonisse made a motion to table this, have the City attorney write up an ordinance, to be voted on next month, seconded by Cody Barnett. Motion carried unanimously. Michael Mayes stated Richard Herring said it all. Janie Carter stated she wanted to know if the City has the money to pay on the Interlocal agreement. Richard Herring stated that is for the Interlocal agreement and they aren't doing that.
3. Grant – Dutch Antonisse stated Beth has there been any news and Beth stated no. Dutch Antonisse made a motion to table this until next meeting, seconded by Cody Barnett. Motion carried unanimously.
4. Police Radios – Cody Barnett stated he hasn't heard anything from the guy, he is supposed to get something to me. Dutch Antonisse made a motion to table this until next meeting, seconded by Cody Barnett. Motion carried unanimously.

### **New Business:**

1. Accept Resignation of Vincent Babb - Dutch Antonisse made a motion to accept Vincent Babb's resignation, seconded by Cody Barnett. Motion carried unanimously.
2. Possible Appointment to Fill Vacant Position – Michael Juica made a motion to appoint Ron Spahlinger to the City Council, seconded by Dutch Antonisse. Motion carried unanimously. Karen Juica swore Ron Spahlinger in with the statement and the oath of office. Ron Spahlinger took his seat at the Council Table.
3. Elect a Mayor Pro-Tem – Michael Juica made a motion to elect Andrea Miller as Mayor pro-tem, seconded by Dutch Antonisse. Motion carried unanimously.

4. Appoint a Financial Officer – Ron Spahlinger made a motion to have Dutch Antonisse stay in the position of Financial Officer, seconded by Cody Barnett. Motion carried unanimously.
5. Appoint a Police Administrator – Dutch Antonisse stated I appoint Cody Barnett for Police Administrator, seconded by Mayor Pro-Tem Andrea Miller. Motion carried four for, Ron Spahlinger abstained.
6. Appoint an Emergency Management Person - Mayor Pro-Tem Andrea Miller made a motion to appoint Michael Juica as the Emergency Management Person, seconded by Ron Spahlinger. Motion carried unanimously
7. Appoint Hazmat Officer – Dutch Antonisse made a motion to appoint Chief Meadows as the Hazmat officer, seconded by Cody Barnett. Motion carried unanimously.
8. Change Signatures at Spirit of Texas Bank Ending Acct #1225 – Dutch Antonisse made a motion to remove Vincent Babb from the Spirit of Texas Bank Account number ending in 1225 and add Andrea Miller, with no other changes to account number ending in 1225, seconded by Cody Barnett. Motion carried unanimously.
9. Change Signatures at Spirit of Texas Bank Ending Acct #9905 - Dutch Antonisse made a motion to remove Vincent Babb from the Spirit of Texas Bank Account number ending in #9905 and add Andrea Miller, with no other changes to account number ending in #9905, seconded by Cody Barnett. Motion carried unanimously.
10. Change Signatures at Spirit of Texas Bank Ending Acct #6744 - Dutch Antonisse made a motion to remove Vincent Babb from the Spirit of Texas Bank Account number ending in #6744 and add Andrea Miller, with no other changes to account number ending in #6744, seconded by Cody Barnett. Motion carried unanimously.
11. Change Signatures at Spirit of Texas Bank Ending Acct #9689 - Dutch Antonisse made a motion to remove Vincent Babb from the Spirit of Texas Bank Account number ending in #9689 and add Andrea Miller, with no other changes to account number ending in #9689, seconded by Cody Barnett. Motion carried unanimously.
12. Update Budget 2020 Projections – Dutch Antonisse made a mention to accept the 2020 Budget as planned, seconded by Mayor Pro-Tem Andrea Miller. Motion carried unanimously.
13. Countryside Business Permit/Chief – Police Chief April Meadows stated is there an ordinance on the books that prohibits people from living at their business. We have different problems with Countryside, selling vape products and cigarettes to customers underage, skimmers on gas pumps, all the extension cords inside the building and all permits are out of date. Dutch Antonisse stated he will call Exxon and see if they allow this kind of business to represent their company. Mayor Pro-Tem Andrea Miller asked about them selling to underage, Karen Juica stated the Council has the right to pull their business permit, if that's is want the Council wants to do. Ron Spahlinger made a motion to have another inspection listing all the things needing to be fixed, giving them a time frame for repairs to be done and following up after the time limit is up with another

inspection and then if needed the Council will address it, seconded by Michael Juica. Motion carried unanimously.

14. Business Permit Angela Cullum/Tamale Barn – Ron Spahlinger made a motion to approve the business permit to Angela Cullum for the Tamale Barn on the condition she gets her food handlers certificate and sales tax certificate in, seconded by Dutch Antonisse. Motion carried unanimously.
15. Southwood Shores Roads – Dutch Antonisse stated we received a petition from Southwood Shores and it needs to be addressed, Dutch Antonisse and Ron Spahlinger will get on a conference call with Fema and see what is going on. Mayor Pro-Tem Andrea Miller made a motion to table this, seconded by Cody Barnett. Motion carried unanimously.
16. Flags for City Hall – Mayor Pro-Tem Andrea Miller made a motion to buy new flags, seconded by Dutch Antonisse. Motion carried unanimously.
17. Budget 2021/Workshop – Dutch Antonisse made a motion to have a Budget/Workshop 2021 on 8/25/20 @ 6:30, seconded by Andrea Miller. Motion carried four for, Michael Juica abstained.
18. Audit Update – Dutch Antonisse read a statement that he received from the City Attorney. Mayor Pro-Tem Andrea Miller made a motion to table this until next month, seconded by Dutch Antonisse. Motion carried four for, Michael Juica abstained.
19. Road Work – Michael Juica stated we have been working very hard to finish Del Mar subdivision roads, we have maybe 5 days left, but don't quote me, before we finish with Del Mar roads. Michael Juica stated we have good news, there is a new emulsion that can be put down in all temperatures, Leisure land road, Frazier and Double Bridge, the parts that are not FEMA will be done. Ron Spahlinger made a motion to buy Pea Gravel and emulsion not to exceed \$8,000, seconded by Mayor Pro-Tem Andrea Miller. Motion carried unanimously.
20. Vehicles – Cody Barnett stated we don't need anything, I will have more information by next meeting.
21. Equipment – Michael Juica stated we need a suction hose to get the water out of the lake, I talked to Tarrant County and they gave me permission to retrieve water out of the lake. The hose needs to be 50 ft. and 2- 2 ½ inches wide. Michael Juica will get more info on the hose for next meeting.
22. Job Description for Staff – Ron Spahlinger made a motion to table this until the next meeting, seconded by Mayor Pro-Tem Andrea Miller. Motion carried unanimously.

Mayor Pro-Tem Andrea Miller made a motion to adjourn, seconded by Cody Barnett. Motion carried unanimously.

Mayor Pro-Tem Andrea Miller stated we are adjourned at 8:35 pm.

**A COMPLETE AND DETAILED ACCOUNT OF THE MEETING IS ON TAPE.**

Approved

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**Andrea Miller - Mayor Pro-Tem**

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Karen Juica– City Secretary

KJ/bb