

Call to Order
Pledge of Allegiance
Roll Call

Minutes of previous Meetings:
Regular Meeting Minutes 11-19-19

Report of Officers:

Treasurer Report by Dutch Antonisse
Police Report by April Meadows
Court Report by Karen Juica

Public comments:

Old Business:

New Business:

1. Computer Upgrade.
2. Business Permit Don Juan. John Parker.
3. Additional Security for Impound Lot.
4. Impound Auction.
5. Update on Line of Credit.
6. Approve Holiday Schedule for 2020.
7. Appoint Official Newspaper for 2020.
8. Vehicles & Equipment.
9. Road Work.
10. Rickye Harmon Yearly Review and Possible Raise
11. Judge Review and Possible Raise.
12. Resignation of Mayor.

Adjourn

Attest/S:

Richard (Dick) Hoffman –Mayor

Karen Juica - City Secretary

CERTIFICATION

I, Karen Juica, do hereby certify that the above notice was posted in the screening box in front of the City Hall of Payne Springs on December 12, 2019, at 4:00 P.M. I further certify that the Monitor was properly notified of the meeting stated above.

**REGULAR MEETING MINUTES
FOR THE
CITY OF PAYNE SPRING, TEXAS
December 17, 2019**

Mayor Dick Hoffman called the meeting to order at 6:31 PM.

Mayor Dick Hoffman invited everyone to stand for the Pledge of Allegiance, led by Mayor Dick Hoffman.

Mayor Dick Hoffman did call roll, Cody Barnett, Mayor Pro-Tem Vincent Babb, Dutch Antonisse were here, Michael Juica and Andrea Miller were absent. Quorum was established.

Dutch Antonisse made a motion to accept the Regular Meeting Minutes of 11/19/19 as written, seconded by Vincent Babb. Motion carried unanimously.

Treasurer's report given by Dutch Antonisse. Dutch Antonisse covered the P&L, Balance Sheet, and Impound Lot for the month of November, Dutch Antonisse stated for the year to date we are -14k but we had unusual expenses the computer and car, the loan for the car was granted the money is put back into the Money Market. Motion made by Vincent Babb to accept the financial report as presented, seconded by Cody Barnett. Motion carried unanimously.

Police report for the month of November was given by Beth Billings, she covered Citations, violations, warnings issued, accidents, arrest made, calls received and impounds. Dutch Antonisse stated he would like to see a report on how much we are spending on having the warrants housed in Seven Points vs. how much we are collecting.

Court report was given by Karen Juica for the month of November.

Pick Up Sign-In Sheet: Sign-In sheet picked up at 6:30 pm

Public Comments: Ron Spahlinger stated in early October Michael Juica stated the Street crew would be working on the ditches in the next couple weeks, he would also like to talk about the roads in Southwood Shores, they are getting so bad that two cars cannot pass each other at the same time, something needs to be done to make the roads passable.

Old Business

New Business

Item #1 Computer Upgrade – Chris from SYS Logic explained the quote presented to the Council, Chris stated over the past couple of weeks he had been able to look closely at the server the city is

using and it is very unstable and it needs to be replaced, the upgrade to Windows 10 needs to happen before January 14th. After a short discussion, Cody Barnett made a motion for SYS Logic to carry on with the next steps to update or computer system, seconded by Vincent Babb. Motion carried unanimously.

Item #2 Business Permit Don Juan – John Parker stated he would like a business permit to set up Don Juan’s romantic Mexican food, after a brief discussion, Cody Barnett made a motion give John Parker a Business permit to open Don Juan’s Romantic Mexican Food on contingent getting all paperwork in order, seconded by Dutch Antonisse. Motion carried unanimously.

Item #3 Additional Security for Impound Lot – Dutch Antonisse questioned why two security cameras were moved from the Impound lot to the new City Lot. Vincent Babb explained that the two cameras were moved over to City lot were being blocked by cars going in and out, so moving those camera’s did not hurt the Impound Lot, I am going to check into a cheaper cameras for a better price, we do have money left that I will use first and if I need any more funds I will put it on the agenda . Dutch Antonisse made a motion to spend the rest of the allotted money on more camera’s for Impound Lot, seconded by Cody Barnett. Motion carried unanimously.

Item #4 Impound Auction – Karen Juica stated you have a print out in your packet of the Auction that just closed.

Item # 5 Update on Line of Credit – Dutch Antonisse stated the bank wants to close our line of credit because we haven’t used it, if you don’t use it the bank will do away with it. Dutch Antonisse made a motion to renew the Line of credit and use the line of credit to pay for the computer issues that need to be taken care of, seconded by Vincent Babb. Motion carried unanimously.

Item #6 Approve Holiday Schedule for 2020 – Vincent Babb made a motion to accept the Holiday Schedule as written, seconded by Cody Barnett. Motion carried unanimously.

Item #7 Approve Official Newspaper for 2020 – Dutch Antonisse made a motion to have The Monitor as the official newspaper for the City, seconded by Vincent Babb. Motion carried unanimously.

Item #8 Vehicles & Equipment – Dutch Antonisse stated every month it seems like we are having to work on something, would like to have a spread sheet with all the equipment, equipment repairs and vehicle repairs that we do we need to know if it is worth spending money on.

Item #9 Road Work – Mayor Dick Hoffman stated I have seen them out patching holes, I believe they are done with the trees. There was a lengthy discussion about roads compared to other City property.

Cody Barnett made a motion @ 7:36 to go to Executive Session for Items #10 & #11, seconded by Vincent Babb. Motion carried unanimously.

Back in regular session @ 7:50.

Item #10 Rickye Harmon Yearly Review and Possible Raise – Dutch Antonisse made a motion to table this until next month when Chief Meadows can be here, seconded by Cody Barnett. Motion carried unanimously.

Item #11 Judge Review and Possible raise – Cody Barnett made a motion to give Judge Stephens a \$500 a year raise effective 1/1/2020, seconded by Vincent Babb. Motion carried unanimously.

Item #12 Resignation of Mayor – Vincent Babb made a motion to accept the resignation of Mayor Dick Hoffman as of the adjournment of this meeting tonight, seconded by Cody Barnett. Motion carried unanimously.

Revisit Item #9 Road Work - Renaming of Guadalupe in Delmar sub-division – Karen Juica stated she had received a call from Henderson County 911 needed to change Guadalupe to Guadalupe Street, to identify the difference between Guadalupe in Gun Barrel from the Guadalupe in Delmar. After a brief discussion Dutch Antonisse made a motion to change Guadalupe to Guadalupe Street and Karen Juica to follow up about street signs with Henderson County 911, seconded by Vincent Babb. Motion carried unanimously.

Dutch Antonisse made a motion to adjourn, seconded by Vincent Babb. Motion carried unanimously.

Mayor Dick Hoffman stated we are adjourned at 8:00 pm

A COMPLETE AND DETAILED ACCOUNT OF THE MEETING IS ON TAPE.

Approved

Vincent Babb - Mayor Pro-Tem

Karen Juica– City Secretary

KJ/bh