

**City of Payne Springs  
State of Texas  
County of Henderson**

**Regular Meeting Agenda  
6:30 P.M. Tuesday November 19, 2019  
Payne Springs, Texas**

Call to Order  
Pledge of Allegiance  
Roll Call

**Minutes of previous Meetings:**  
Regular Meeting Minutes 10-15-19

**Report of Officers:**

Treasurer Report by Vincent Babb  
Police Report by April Meadows  
Court Report by Karen Juica

**Public comments:**

**Old Business:**

1. Warrants.

**New Business:**

1. Appoint a Mayor.
2. Certificate of Election.
3. Statement/Oath of Office.
4. Seat Councilpersons.
5. Elect a Mayor Pro-Tem.
6. Possible Appointment of Council Person.
7. Elect a Finance Officer.
8. Loan from Citizens State Bank for 2017 Ford.
9. Signature at Citizens State Bank #6744
10. Signature at Citizens State Bank #9905
11. Signature at Citizens State Bank #1225
12. Signature at Citizens State Bank #9689
13. Critical Upgrade for Police L-3 Computer.
14. IT Person Computers/Discuss/Approve Actions Necessary for Security.
15. Business Permit Schober Outdoor Advertising.
16. Business Permit Donald's Small Engine.
17. Christmas Lunch.
18. Resolution 2019-11-19 Energy Conservation.
19. Vehicles & Equipment.
20. Materials for City Hall Expansion.
21. Road Work.

**Adjourn**

**Attest/S:**

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**Richard (Dick) Hoffman –Mayor Pro-Tem**

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**Karen Juica - City Secretary**

**CERTIFICATION**

I, Karen Juica, do hereby certify that the above notice was posted in the screening box in front of the City Hall of Payne Springs on November 14, 2019, at 4:00 P.M. I further certify that the Monitor was properly notified of the meeting stated above.

**REGULAR MEETING MINUTES  
FOR THE  
CITY OF PAYNE SPRING, TEXAS  
November 19, 2019**

Mayor Pro-Tem Dick Hoffman called the meeting to order at 6:30 PM.

Mayor Pro-Tem Dick Hoffman invited everyone to stand for the Pledge of Allegiance, led by Mayor Pro-Tem Dick Hoffman.

Mayor Pro-Tem Dick Hoffman did roll call, Cody Barnett, Michael Juica, Vincent Babb, Dutch Antonisse were present. Mayor Pro-tem Dick Hoffman stated I will be chairing the meeting; I reserve my right to vote and make motions. Quorum was established.

Vincent Babb made a motion to accept the Regular Meeting Minutes of 10/15/19 as written, seconded by Cody Barnett. Motion carried unanimously.

Treasurer's report given by Vincent Babb. Vincent Babb covered the P&L, Balance Sheet, and Impound Lot for the month of October. Motion made by Dutch Antonisse to accept the financial report as presented, seconded by Cody Barnett. Motion carried unanimously.

Police report for the month of October was given by Police Chief April Meadows, she covered Citations, violations, warnings issued, accidents, arrest made, calls received and impounds.

Court report was given by Karen Juica for the month of October

**Pick Up Sign-In Sheet:** Sign-In sheet picked up at 6:30 pm

**Public Comments: none**

**Old Business**

**Item #1** – Warrants – Vincent Babb made a motion to move this to item #22 under new business for executive session, seconded by Dutch Antonisse. Motion carried unanimously.

**New Business**

**Item #1** Appoint a Mayor – Vincent Babb made a motion to appoint Dick Hoffman as Mayor, seconded by Cody Barnett. Motion carried unanimously. Dick Hoffman stated he would not make motions, and would only vote in case of a tie.

**Item #2** Certificate of Election – Dick Hoffman handed Cody Barnett and Dutch Antonisse their Certificate of Election.

**Item #3** Statement/Oath of Office – Statement/Oath of Office was administered to Cody Barnett and Dutch Antonisse.

**Item #4** Seat Councilpersons - Cody Barnett and Dutch Antonisse took their seat as a Council Person.

**Item # 5** Elect a Mayor Pro-Tem – Michael Juica made a motion to appoint Vincent Babb Mayor Pro-Tem, seconded by Dutch Antonisse. Motion carried unanimously.

**Item #6** Possible Appointment of Council Person – Dick Hoffman stated we have a lady that would like to sit on the Council. Vincent Babb made a motion to appoint Andrea Colaizzi-Miller to the City Council, seconded by Cody Barnett. Motion carried three for, Michael Juica abstained. Karen Juica swore Andrea Colaizzi-Miller in as a Council member.

**Item #7** Elect a Finance Officer - Vincent Babb made a motion to appoint Dutch Antonisse as Finance Officer, seconded by Michael Juica. Motion carried unanimously.

**Item #8** Loan from Citizens State Bank for 2017 Ford – Dick Hoffman stated we had an opportunity to purchase another police vehicle a 2017 Ford Interceptor, last four of the VIN #3570; we paid for it out of the Auxiliary fund. The City would like to take out a loan from Citizens State Bank for 30K, to replenish the Auxiliary fund. Dutch Antonisse made a motion to borrow 30K from Citizens State Bank to replenish the Auxiliary fund, seconded by Vincent Babb. Motion carried unanimously.

**Item #9** Signature at Citizens State Bank #6744 – Vincent Babb made a motion to change signatures on Account #6744, the only changes on existing account #6744 are as follows, remove Richard (Dick) Hoffman and add Hubert (Dutch) Antonisse, seconded by Dutch Antonisse. Motion carried unanimously.

**Item #10** Signature at Citizens State Bank #9905 – Vincent Babb made a motion to change signatures on Account #9905, the only changes on existing account #9905 are as follows, remove Richard (Dick) Hoffman and add Hubert (Dutch) Antonisse, seconded by Dutch Antonisse. Motion carried unanimously.

**Item #11** Signature at Citizens State Bank #1225 – Vincent Babb made a motion to change signatures on Account #1225, the only changes on existing account #1225 are as follows, remove Richard (Dick) Hoffman and add Hubert (Dutch) Antonisse, seconded by Dutch Antonisse. Motion carried unanimously.

**Item #12** Signature at Citizens State Bank #9689 – Vincent Babb made a motion to change signatures on Account #9689, the only changes on existing account #9689 are as follows, remove Richard (Dick) Hoffman and add Hubert (Dutch) Antonisse, seconded by Dutch Antonisse. Motion carried unanimously.

**Item #13** Critical Upgrade for Police L-3 Computer – Chris Goldsmith from Sys Logics stated it would be four times more powerful than what Chief has now. Michael Juica made a motion to spend up to 3K to upgrade computer for Police Department, seconded by Dutch Antonisse. Motion carried unanimously.

**Item #14** IT Person Computers/Discuss/Approve Actions Necessary for Security – Michael from Gun Barrel Computers handed out folders with bids and talked a little about what the bid stated. Chris from Sys Logic had already given Karen his proposal and it was in the council member's packet. After a brief discussion, Dutch Antonisse made a motion to go to executive Session for further discussion, seconded by Vincent Babb. Motion carried unanimously.

To executive session @ 7:11.

Back in regular session @ 7:25.

Michael Juica made a motion to sign a contract with Sys Logic as our IT person, seconded by Cody Barnett. Motion carried unanimously.

Michael Juica made a motion to have Sys Logic complete the critical upgrades needed for Computer System, seconded by Cody Barnett. Motion carried unanimously.

**Item #15** Business Permit Schober Outdoor Advertising - Mr. Schober explained briefly what he wanted to do. Vincent Babb made a motion to approve a Business permit for Schober Outdoor Advertising, seconded by Michael Juica. Motion carried unanimously.

**Item #16** Business Permit Donald's Small Engine - Owner of Donald's Small Engine briefly discussed what he wanted to do. Dutch Antonisse made a motion to approve Business permit, seconded by Vincent Babb. Motion carried unanimously.

Dutch Antonisse made a motion to approve sign permit when he shows written permission from the owner of the property, where he wants to put the sign, seconded by Vincent Babb. Motion carried unanimously.

**Item #17** Christmas Lunch – Michael Juica made a motion to have Christmas lunch on 12/11/19 from 11:00am to 1:00pm catered by Vicki's BBQ, seconded by Andrea Colaizzi-Miller. Motion carried unanimously.

**Item #18** Resolution 2019-11-19 Energy Conservation - Vincent Babb made a motion to pass Resolution 2019-11-19 Energy Conservation, seconded by Cody Barnett. Motion carried unanimously.

**Item #19** Vehicles & Equipment – No vehicles or equipment issues.

**Item #20** Materials for City Hall Expansion – Cody Barnett made a motion to approve 6 loads of crushed concrete for expansion lot of City Hall, seconded by Dutch Antonisse. Motion carried unanimously.

**Item #21** Road Work Michael Juica stated they are still cutting trees, should be done by next week. They have to shut down some of the roads to finish. Motion carried unanimously.

Vincent Babb made a motion to go to Executive Session @ 7:50pm, for Item #1 Warrants, of old business, seconded by Cody Barnett. Motion carried unanimously.

Back to regular session @ 8:11 pm

**Item #1 from Old Business** Warrants – Michael Juica made a motion to have Seven Points house our warrants, effective 12/1/19 to 12/31/20, seconded by Dutch Antonisse. Motion carried, four for, Cody Barnett abstained.

Michael Juica made a motion to adjourn, seconded by Dutch Antonisse. Motion carried unanimously.

Mayor Pro-Tem Dick Hoffman stated we are adjourned at 8:15pm

**A COMPLETE AND DETAILED ACCOUNT OF THE MEETING IS ON TAPE.**

Approved

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**Dick Hoffman - Mayor Pro-Tem**

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Karen Juica– City Secretary

KJ/bh