

Call to Order
Pledge of Allegiance
Roll Call

Minutes of previous Meetings:

Regular Meeting Minutes 11/17/2020
Special Called Meeting 11/24/2020
Workshop Meeting Minutes 12/1/2020

Report of Officers:

Treasurer Report by Dutch Antonisse
Police Report by April Meadows
Court Report by Beth Billings

Public comments:

Old Business:

1. Grant
2. Business Hours
3. 2020 Audit
4. Business/Sign Permit Abdul Abdin

New Business:

1. Business Permit – Grant Griffin Fireworks Stand
2. IT Solutions Presentation
3. Appoint Official Newspaper for 2021
4. Impound Auction
5. Vehicles
6. Equipment
7. Road Work

Executive Session

- 8 Discuss employee benefits
- 9 Approve Holiday Schedule for 2021
- 10 Possible Year-end Bonus for employees
- 11 Norman Baldwin Jr review and possible raise
- 12 Officer Rickye Harmon review and possible raise
- 13 Keisha Farnham 90day review and possible raise

Return to Open session

Adjourn

Attest/S:

Andrea Colaizzi Miller –Mayor Pro-Tem

Beth Billings - City Clerk

CERTIFICATION

I, Beth Billings, do hereby certify that the above notice was posted in the screening box in front of the City Hall of Payne Springs on December 14, 2020, at 5:45 P.M. I further certify that the Monitor was properly notified of the meeting stated above.

Mayor Pro-Tem Andrea Colaizzi Miller called the meeting to order @ 6:30pm, she stated she retains her right to make motions and vote.

Mayor Pro-Tem Andrea Colaizzi Miller invited everyone to stand and recite the Pledge of Allegiance, led by Ron Spahlinger.

Mayor Pro-Tem Andrea Colaizzi Miller called roll Dutch Antonisse, Michael Juica and Ron Spahlinger were present, Cody Barnett was absent. After roll was called Michael Juica left the meeting.

Minutes of previous Meetings:

Dutch Antonisse made a motion to accept the Regular Meeting Minutes of 11/17/2020 as written, seconded by Ron Spahlinger. Motion carried unanimously.

Dutch Antonisse made a motion to accept the Special Called Meeting Minutes of 11/24/2020 as written, seconded by Mayor Pro-Tem Andrea Colaizzi Miller. Motion carried unanimously.

Dutch Antonisse made a motion to accept the Workshop Meeting Minutes of 12/1/2020, as written, seconded by Ron Spahlinger. Motion carried unanimously.

Report of Officers:

Treasurer's report given by Dutch Antonisse, he covered the P&L, Budget vs Actual, Balance Sheet, and Impound Lot for the month of November. Mayor Pro-Tem Andrea Colaizzi Miller explained the reason the 14K for the Car, the CPA posted that and after the end of the year it will be moved. Dutch Antonisse stated over all November was a good month.

Police report for the month of November was given by Officer Rickye Harmon, he covered Citations, violations, warnings issued, accidents, arrest made, calls received and impounds.

Court report for the month of November was given by Beth Billings.

Public comments: None

Old Business:

1. Grant – Dutch Antonisse made a motion to table this until next month, hopefully we will have heard from Fema, seconded by Ron Spahlinger. Motion carried unanimously.
2. Business Hours – Beth Billings will keep up with how many people show up on Friday's, at lunch time, between 4 & 5 and how many phone calls received at lunch and between 4 & 5. Dutch Antonisse made a motion beginning January 1st, 2021, the office will not close for lunch, seconded by Mayor Pro-Tem Andrea Colaizzi Miller. Motion carried unanimously.
3. 2020 Audit – Dutch Antonisse made a motion to remove this from the Agenda until we have more information to report, seconded by Ron Spahlinger. Motion carried unanimously.
4. Business/Sign Permit Abdul Abdin - Mayor Pro-Tem Andrea Colaizzi Miller stated Abdul Abdin called and stated he would not make it because he doesn't have a sketch of the billboard to present to Council.

New Business:

1. Business Permit – Grant Griffin Fireworks Stand – Dutch Antonisse stated he would like to see a map on how the property will be set up, where Container will be, where parking will be, the flow of how traffic will go before he will pass the request for Business Permit is approved. Dutch Antonisse made a motion to table this until next month so Grant Griffin can get a map of the property, second by Mayor Pro-Tem Andrea Colaizzi Miller. Motion carried unanimously.
2. IT Solutions Presentation – Dutch Antonisse made a motion to table this until the Council can meet in a workshop to discuss, second by Ron Spahlinger. Motion carried unanimously.
3. Appoint Official Newspaper for 2021 - Dutch Antonisse made a motion to have the Monitor as the official Newspaper for the City, seconded by Mayor Pro-Tem Andrea Colaizzi Miller. Motion carried unanimously.
4. Impound Auction - Mayor Pro-Tem Andrea Colaizzi Miller stated there is a print out in your packet on the Auction that just closed, there will be another auction after the first of the year.
5. Vehicles – Mayor Pro-Tem Andrea Colaizzi Miller stated the 2001 Ford F250 needed two new tires, 2013 Charger has lots of work that has been done.
6. Equipment – Mayor Pro-Tem Andrea Colaizzi Miller the new backhoe needs new seals, we knew this when we purchased it.
7. Road Work – Ron Shahlinger stated the Road Crew has been trimming trees, driving the roads and making a list of the roads that need repair, I did talk to Scott Tuley about our guys spending time with their road crew.
9. Approve Holiday Schedule for 2021- Dutch Antonisse made a motion to approve the Holiday Schedule as presented

Mayor Pro-Tem Andrea Colaizzi Miller stated the Council was moving into Executive Session

To Executive Session at 7:30pm

Return to regular session at 7:54pm

8. Discuss employee benefits – Mayor Pro-Tem Andrea Colaizzi Miller made a motion to allow the City Clerk to be paid for her vacation, seconded by Dutch Antonisse. Motion carried unanimously.
9. Approve Holiday Schedule for 2021- Ron Spahlinger made a motion to move this up to new Business, seconded by Dutch Antonisse. Motion carried unanimously .
10. Possible Year-end Bonus for employees - Mayor Pro-Tem Andrea Colaizzi Miller stated she had talked to the City Attorney and the Council needs to make a plan for next year to review possible longevity compensation.

11. Norman Baldwin Jr review and possible raise – Mayor Pro-Tem Andrea Colaizzi Miller made a motion to give Norman Baldwin a \$2 an hour raise effective 12/21/20 pay period, seconded by Dutch Antonisse. Motion carried unanimously.
12. Officer Rickye Harmon review and possible raise - Mayor Pro-Tem Andrea Colaizzi Miller made a motion to give Officer Rickye Harmon a .65 cent a hour raise effective 12/21/20 pay period, seconded by Dutch Antonisse. Motion carried unanimously.
13. Keisha Farnham 90day review and possible raise - Mayor Pro-Tem Andrea Colaizzi Miller made a motion to make Keisha Farnham a full time employee and give her a \$1 a hour raise effective 12/21/20 pay period, seconded by Dutch Antonisse. Motion carried unanimously.
14. **Adjourn** – Dutch Antonisse made a motion to adjourn the meeting at 7:58 pm, second by Mayor Pro-Tem Andrea Colaizzi Miller. Motion carried unanimously.

Mayor Pro-Tem Andrea Colaizzi Miller stated we are adjourned.

A COMPLETE AND DETAILED ACCOUNT OF THE MEETING IS ON TAPE.

Approved

Attest/S:

Andrea Colaizzi Miller –Mayor Pro-Tem

Beth Billings - City Clerk